

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REV	CLOSED
4/3/2017 10:16:57	02. AIR FRESHENERS	471	Lysol	X							
4/3/2017 10:25:45	02. AIR FRESHENERS	444	Air freshner	X							
4/3/2017 11:06:26	02. AIR FRESHENERS	23	Spray	X							
4/3/2017 10:40:16	03. FOOD: Unsealed, left in room, dirty lunch boxes	89		X							
4/3/2017 10:44:54	03. FOOD: Unsealed, left in room, dirty lunch boxes	19	Macaroni in closet needs container	X							
4/3/2017 10:00:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Gym	Supply closet vents, light bulb		X	27171		4-7-17	4-7-17		√
4/3/2017 10:03:57	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Parks & rec			X						
4/3/2017 10:29:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	344	Clear vent path		X						
4/3/2017 10:40:10	04: VENTS: Dirty, obstructed (Wall, Ceiling)	96	Blocked vents		X						
4/3/2017 10:40:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	89			X						
4/3/2017 10:41:33	04: VENTS: Dirty, obstructed (Wall, Ceiling)	89			X						
4/3/2017 10:43:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	19	Restroom exhaust duct needs cleaned		X	28526		4-21			
4/3/2017 10:44:39	04: VENTS: Dirty, obstructed (Wall, Ceiling)	19	Vents blocked		X						
4/3/2017 10:46:55	04: VENTS: Dirty, obstructed (Wall, Ceiling)	0018 storage	Exhaust grill and duct work dusty		X	28526		4-21			
4/3/2017 10:48:24	04: VENTS: Dirty, obstructed (Wall, Ceiling)	18	Blocked vents		X						

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4/3/2017 10:57:48	04: VENTS: Dirty, obstructed (Wall, Ceiling)	0024- Gainey	Vents blocked, remove small carpets , fabric on shelves must be sprayed with fire retardant		X			4-10			
4/3/2017 10:58:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	24	Exhaust grill and duct dusty		X	28526		4-21-17			
4/3/2017 11:01:22	04: VENTS: Dirty, obstructed (Wall, Ceiling)	0027 bathroom	Exhaust grill and duct dusty		X	28526		4-21-17			
4/3/2017 11:05:49	04: VENTS: Dirty, obstructed (Wall, Ceiling)	23	Blocked		X						
4/3/2017 11:06:13	04: VENTS: Dirty, obstructed (Wall, Ceiling)	23	Bathroom vent havoc duct and grill		X	28526		4-21-17			
4/3/2017 11:10:16	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Bus loop hallway	Exhaust vent closed		X	28469		4-21-17			
4/3/2017 11:16:55	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria men's restroom	Exhaust grill and duct dusty		X	28526		4-21-17			
4/3/2017 11:18:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Lazaris			X						
4/3/2017 11:26:52	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen restroom	Exhaust grill dusty		X						
4/3/2017 12:03:31	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Health room	In closet		X						
4/3/2017 12:06:52	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Copy room			X						
4/3/2017 12:08:35	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Supply closet	Exhaust grill and duct dusty		X	28526		4-21-17			
4/3/2017 12:10:57	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff bathrooms	Exhaust duct		X	28526		4-21-17			
4/3/2017 12:15:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff bathroom	Exhaust duct		X	28526		4-21-17			

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4/3/2017 12:19:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Custodial closet			X						
4/3/2017 10:04:33	06: CLEANLINESS: Dust, trash	First grade team areas	Paper displays-remove from doors -/ windows		X						
4/3/2017 10:20:31	06: CLEANLINESS: Dust, trash	148	Dusty		X						
4/3/2017 10:22:32	06: CLEANLINESS: Dust, trash	0148 storage exhaust vent	Dusty		X						
4/3/2017 10:51:59	06: CLEANLINESS: Dust, trash	RECC hallway. closets	18" from ceiling		X						
4/3/2017 12:05:29	06: CLEANLINESS: Dust, trash	Stage ramp	Dirty		X						
4/3/2017 12:07:24	06: CLEANLINESS: Dust, trash	Supply closet			X						
4/3/2017 12:14:10	06: CLEANLINESS: Dust, trash	On top on vending machines			X						
4/3/2017 10:13:01	08: CEILING TILES: Stained, broken, holes, painted	150	Stained-no pins		X	28963		4-26-17			
4/3/2017 10:14:50	08: CEILING TILES: Stained, broken, holes, painted	171	Around sprinkler		X	28963		4-26-17			
4/3/2017 10:21:07	08: CEILING TILES: Stained, broken, holes, painted	72	Light cover falling out		X						
4/3/2017 10:21:33	08: CEILING TILES: Stained, broken, holes, painted	Pod 1 storage	Dusty		X						
4/3/2017 10:28:04	08: CEILING TILES: Stained, broken, holes, painted	0144 bathroom	Tile falling		X	28926		4-26-17			
4/3/2017 10:32:27	08: CEILING TILES: Stained, broken, holes, painted	444	Stain-no pins		X	28963		4-26-17			
4/3/2017 10:33:20	08: CEILING TILES: Stained, broken, holes, painted	144	18" clearance needed on tops	X							

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4/3/2017 10:33:20	08: CEILING TILES: Stained, broken, holes, painted	91			X	27898		4-18-17			
4/3/2017 10:37:28	08: CEILING TILES: Stained, broken, holes, painted	96	Stain-no pins		X	27898		4-18-17			4-20-17,
4/3/2017 10:42:29	08: CEILING TILES: Stained, broken, holes, painted	89	Around vents		X	27898		4-18-17			4-20-17,
4/3/2017 10:45:08	08: CEILING TILES: Stained, broken, holes, painted	19	18" clearance	X							
4/3/2017 10:50:21	08: CEILING TILES: Stained, broken, holes, painted	RECC hallway	Stained tiles-no pins		X	27898		4-18-17			4-20-17,
4/3/2017 10:51:42	08: CEILING TILES: Stained, broken, holes, painted	OT/PT	Painted and stained tile-no pins		X	27898		4-18-17			4-20-17,
4/3/2017 10:58:50	08: CEILING TILES: Stained, broken, holes, painted	Weiser			X						
4/3/2017 11:00:49	08: CEILING TILES: Stained, broken, holes, painted	27	Painted and stained tile-no pins		X	27898		4-18-17			4-20-17,
4/3/2017 11:07:05	08: CEILING TILES: Stained, broken, holes, painted	23	Sprinkler head covered by ceiling tile		X	27898		4-18-17			4-20-17,
4/3/2017 10:51:43	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	66	Around sprinkle		X						
4/3/2017 10:55:59	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	RECC hallway	Ceiling water damage		X	27898		4-18-17			

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4/3/2017 10:01:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	450	Shelves	X							
4/3/2017 10:01:37	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Gym	Heater in closet	X							
4/3/2017 10:09:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	2112		X							
4/3/2017 10:13:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	150	Shelves	X							
4/3/2017 10:18:22	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	471		X							
4/3/2017 10:21:24	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	0148- Pfenninger	Remove refrigerator and heater from closet and fan from under desk	X							
4/3/2017 10:23:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	371		X							
4/3/2017 10:30:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	344	Shelves failing	X							
4/3/2017 10:31:34	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	444	Shelves	X							
4/3/2017 10:37:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	92		X							
4/3/2017 10:39:03	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	93		X							

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4/3/2017 10:44:22	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	94		X							
4/3/2017 10:45:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	94		X							
4/3/2017 10:46:05	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	95		X							
4/3/2017 10:53:15	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Garris		X							
4/3/2017 10:54:54	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Dean	Refrigerator	X							
4/3/2017 10:55:19	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Dean		X							
4/3/2017 10:57:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	67		X							
4/3/2017 11:10:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Coleman		X							
4/3/2017 11:13:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Aiosa		X							
4/3/2017 11:13:45	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Aiosa		X							
4/3/2017 11:16:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Lazaris		X							
4/3/2017 11:22:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Media production room		X							

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4/3/2017 12:05:35	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Bauer	Lamps, fan, tree	X							
4/3/2017 12:11:43	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Mckenna	Fan, shelves	X							
4/3/2017 12:13:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Charles S	Lamps	X							
4/3/2017 12:14:34	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Meghan t.		X							
4/3/2017 12:16:22	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Staff lounge	Toaster	X							
4/3/2017 9:59:51	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Waksmunski-1	Straw umbrella needs to be removed	X							
4/3/2017 10:02:02	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Waksmunski-1	Fabric on top of shelves -remove Fabric chair -remove Pillows - remove	X							
4/3/2017 10:04:57	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	350	Rugs	X							
4/3/2017 10:06:56	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Art		X							
4/3/2017 10:07:40	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	51	Pillow on rugs	X							

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4/3/2017 10:10:01	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	2112	Rug	X							
4/3/2017 10:10:03	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	250	Rugs	X							
4/3/2017 10:10:13	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	51	Small carpets remove	X							
4/3/2017 10:13:09	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	0150- Kasten	Rug, fabric chair, pillows, cushion	X							
4/3/2017 10:15:51	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	171		X							
4/3/2017 10:17:32	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	471		X							
4/3/2017 10:37:58	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	93		X							
4/3/2017 10:53:47	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Dean		X							
4/3/2017 10:57:57	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	67		X							



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4/3/2017 11:01:20	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	27	Fabric shelf cover sprayed	X					4-10-17		
4/3/2017 11:03:39	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	27	Small carpet removed	X							
4/3/2017 9:56:17	13. AIR GAPS: Structural or physical gaps around exit doors	First grade			X	28994		4-26-17			
4/3/2017 9:57:05	13. AIR GAPS: Structural or physical gaps around exit doors	First grade exterior hallway doors	Weather stripping		X	28994		4-26-17			
4/3/2017 10:02:04	13. AIR GAPS: Structural or physical gaps around exit doors	Gym	Storage closet		X	28994		4-26-17			
4/3/2017 10:09:27	13. AIR GAPS: Structural or physical gaps around exit doors	250	Weather stripping		X	28994		4-26-17			
4/3/2017 10:27:21	13. AIR GAPS: Structural or physical gaps around exit doors	Toler	Door weather stripping		X	28994		4-26-17			
4/3/2017 10:56:37	13. AIR GAPS: Structural or physical gaps around exit doors	RECC hallway	Air gap in high ceiling		X	28994		4-26-17			
4/3/2017 11:09:57	13. AIR GAPS: Structural or physical gaps around exit doors	Community room	Exterior door weather stripping		X						
4/3/2017 11:22:21	13. AIR GAPS: Structural or physical gaps around exit doors	Cafeteria hallway exterior doors	Weatherstripping		X	28994		4-26-17			
4/3/2017 10:35:37	14. MATERIALS/CHEMICALS: Improperly stored or marked	92	Nail polish remover	X							

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4/3/2017 10:54:09	14. MATERIALS/CHEMICALS: Improperly stored or marked	Dean		X							
4/3/2017 11:15:28	14. MATERIALS/CHEMICALS: Improperly stored or marked	Lazaris		X							
4/3/2017 11:23:23	14. MATERIALS/CHEMICALS: Improperly stored or marked	Media production room		X							
4/3/2017 10:37:02	16. BARRIER MATS: Not vacuumed	92			X						
4/3/2017 10:18:38	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Pod 1 girls	Drain dry		X						
4/3/2017 11:18:17	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Cafeteria restrooms	ADA padding on pipes		X						
4/3/2017 10:25:32	21. CARPET: Wet near sinks, fountains	144	Remove small tan carpet and carpet under desk		X						
4/3/2017 11:25:47	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Carey			X	26874		4-5-17	4-25-17		
4/3/2017 11:26:20	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Cafeteria chair storage	Light burnt out		X						
4/3/2017 10:04:25	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	350	Protector		X	26874		4-5-17	4-25-17		
4/3/2017 10:15:24	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	171			X	26874		4-5-17	4-25-17		

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4/3/2017 10:17:50	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	471			X	26874		4-5-17	4-25-17		
4/3/2017 10:35:48	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	20	Protector		X	26874		4-5-17	4-25-17		
4/3/2017 10:36:01	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	92			X	26874		4-5-17	4-25-17		
4/3/2017 10:50:21	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Runner			X	26874		4-5-17	4-25-17		
4/3/2017 10:52:33	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Garris			X	26874		4-5-17	4-25-17		
4/3/2017 10:56:44	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	67			X	26874		4-5-17	4-25-17		
4/3/2017 10:59:19	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Weiser	Dirty room		X	26874		4-5-17	4-25-17		
4/3/2017 11:13:09	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Nelson			X	26874		4-5-17	4-25-17		

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4/3/2017 11:13:43	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Nelson			X	26874		4-5-17	4-25-17		
4/3/2017 11:15:34	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Rippins			X	26874		4-5-17	4-25-17		
4/3/2017 12:22:07	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Curry			X	26874		4-5-17	4-25-17		
4/3/2017 11:23:51	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Cafeteria chair storage	Lights burnt out		X	27171		4-7-17	4-7-17		
4/3/2017 11:29:38	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Stage	3' clearance		X						
4/3/2017 11:02:20	35. EXTERIOR DOORS: Not closed	27	Exit door needs to be clear		X						
4/3/2017 10:07:24	44. LANDSCAPING: Vegetation appears unhealthy or diseased	51	Remove hanging bird	X							
4/3/2017 10:07:26		Art	Under sink cabinet dirty.		X						
4/3/2017 10:22:48		371	Lighting over sink		X						
4/3/2017 10:26:44		271	Lights out		X						
4/3/2017 10:48:04		18	Storage closet 18"" clearance to ceiling	X							
4/3/2017 11:03:01		27	Return vent needs to be clear		X						